

Interview Evaluation Form

Students: Please give this form and a stamped envelope addressed to your English teacher to the person you interview. Fill in the following information:

Student's name _____ English Teacher _____

Area of Study: _____

Volunteer's name _____

Address _____ Phone _____

To Our Resource Volunteer:

Thank you so much for volunteering your time to talk to a student concerning his/her Senior Project. The Senior Project program affords the student the opportunity to gain specific information regarding an occupation, body of knowledge, or skill from an adult expert in that field.

The time, place, and approximate length of the interview should have been arranged with you prior to the appointment. We would find it very helpful if you could spend a few minutes filling out the following information concerning the interview. We would like you to help us determine how effectively the student utilized this opportunity. You may either give this completed evaluation to the student after the interview or send it to his/ her teacher at school in the envelope provided. Your evaluation will help us determine part of his/ her grade.

Thank you again for taking time to share your expertise with our students. Everyone benefits by school and community working together.

1. Did the student arrive punctually for the interview? Yes__No__
2. Was the student properly dressed for the interview? Yes__No__
2. Was the student prepared with questions? Yes__No__
3. Were the questions appropriate to the topic and well phrased? Yes__No__
4. Did the student take notes? Yes__No__
5. How long was the interview? _____
6. Did you feel the interview was valuable? Explain.

7. Please add written comments:

Signature _____

Date _____

Senior Projects/D. H. Conley High School

For additional information: Mrs. Nancy P. Foster, D. H. Conley High School, 2006 Worthington Road, Greenville, NC 27858, 756-3440, cvfoster2000@yahoo.com.